



## March 3<sup>rd</sup>, 2016 Board of Directors Meeting Minutes

### 1. Call to Order & Welcome: 6:37 pm

**Attending:** Michele Worden, Cheryl Gross, Judy Reich, Glynis Waycaster, Anne Kline, Terry Harding

### 2. President's Report: Michele Worden

#### a. Bylaws Feedback:

- i. Some wording is possibly in conflict with MSUE wording but is not essential and can be reviewed at a later date and changed if necessary
- ii. Concern expressed over elimination of Youth Gardener membership type was addressed by saying youths wishing membership could be included in the Community Gardener category

#### b. 2016 Goals Revisited: No changes

#### c. Ideas for building community and getting attendance at meetings

- i. Raffle of logo-wear items at meetings (old logo items): no decision reached. Attendees felt the t-shirts with the old logo would still sell
- ii. Organize get-togethers at related events (coffee after BGS speaker events)? No decision reached

#### d. Nominees for open Committee Chair positions: deferred until after Job Descriptions are finalized and posted for membership review

### 3. Vice President's Report: Cheryl Gross

#### a. Approve Job Descriptions: President's Job Description previously approved. Job Descriptions for Vice-President, Secretary and Treasurer were reviewed and approved with revisions.

#### b. Review Job Descriptions for proposed committee chairs

- i. Membership: Reviewed & approved
- ii. Real Dirt: Reviewed and approved
- iii. Technology Chair and Communications/PR Chair: need more revision, deferred until next meeting
- iv. Programs: To be developed
- v. Liaison (to partners & other community groups): The need for this was determined and will be developed

### 4. Secretary's Report: Judy Reich

#### a. Updated Board Roster: Has been uploaded to our Drop Box. As open positions are filled, updates will be provided.

#### b. Minutes of Special BoD Meeting 1/21/2016: Reviewed and Approved

#### c. Welcome communication to new members: Completed and sent out via Mail Chimp.

#### d. Letter to Lapsed Members/other Master Gardeners who are not members: To be developed



5. **Treasurer's Report:** Glynis Waycaster
  - a. **Membership Update:** 46 members as of 2/29/2016
  - b. **Bank Balances:** As of 2/29/2016 the balance is 4686.07 (detailed report is available in Drop Box)
  - c. **Proposed 2016 Budget:** Reviewed and Approved for submission as required to the Botanic Garden Society.
6. **The Real Dirt Editor's Report:** Cheryl Gross
  - a. **PR/Promotion Checklist and Press Release Guidelines:** Document was sent out previously for review. It will be placed in the Drop Box. Anyone may to add to it.
  - b. **March Issue:** Published. Attendees expressed their appreciation of the newsletter content.
7. **Technology Chair:** Whitney Miller - Absent
8. **Program Committee Report:**
  - a. **April 5<sup>th</sup> General Membership Meeting:** Judy Reich reported contact with Nancy Denison who has confirmed Chris Skellenger of Buckets of Rain. It is already on the website
    - i. Michele will create a Facebook Event
    - ii. Judy will ask Whitney to send a reminder through Mail Chimp
  - b. **Schedule of Programs/Events for 2016:**
    - i. **May 3<sup>rd</sup>: MG Project Spotlight:** We are agreed that this is a good program to hold. We need to contact local groups to get commitment that they will come. Suggestion is that they each have a few minutes to introduce their project and bring sign-up sheets for the dates they need volunteers. Judy will make sure the large meeting room is available at the BRNC.
    - ii. **June 7<sup>th</sup>: Butterfly House:** Anne Kline has finally been able to leave a message for them to call but since they do not even open until May we will have to try to schedule them another time. Judy will contact Sarah U'Ren to see if she will provide a repeat performance of her February presentation since the weather had such a negative effect on our attendance.
    - iii. **Aug 2<sup>nd</sup>: BRNC Garden Tour and Green Roof:** Whitney Miller
    - iv. **July 21<sup>st</sup>: Extra Event: Garden Walk: Friendly Garden Club**
    - v. **August 9<sup>th</sup>: Extra Event: Leelanau Government Center Rain Gardens plus Suttons Bay Rain Gardens :** Need coordinator
    - vi. **October 4<sup>th</sup>: Perennial Harvest on Permaculture:** Michele Worden
    - vii. **November Recognition Luncheon Date to be determined**
9. **Coordinator's Report:** No information on replacement for Elise
10. **Adjournment:** 8:35pm

Respectfully Submitted,  
Judy Reich, Secretary